[Use Department Letterhead]

Friday, July 17, 2020

[Name]

[Address1]

[Address2]

[City, State Zip]

Dear [Senator/Congressman/Congresswoman name]:

I participate in a program called Fire Corps, which is administered by the National Volunteer Fire Council (NVFC) – a national nonprofit organization representing the interests of the volunteer fire, EMS, and rescue services which provides critical resources, programs, education, and advocacy for first responders across the nation. Fire Corps was formed in 2004 as is an integral part of FEMA’s Citizen Corps initiative – a national grassroots effort to make our nation better prepared to respond to emergencies of all kinds. I am writing you today to tell you about this wonderful program and how it has helped our community.

Fire Corps increases the capacity of local volunteer, career, and combination fire and EMS departments by engaging the talents and skills of community volunteers in non-emergency roles. Through Fire Corps, departments are able to develop, implement, and sustain programs and services that enable them to better meet the needs of their community. Departments that implement Fire Corps programs invite those that they serve to help the department in many capacities, from emergency planning to teaching fire and life safety education to local schools and civic groups. In return, these community advocates gain an intimate understanding of the fire and emergency services and become better prepared to prevent and handle their own emergencies as well as those of their neighbors.

In my community [insert information about your Fire Corps program here. For instance, what projects do Fire Corps volunteers do for your department? What does your Fire Corps program enable your department to do that you couldn’t do before?]

I’d like to invite you to visit our department and meet our Fire Corps team to see how we are contributing to the community. I think you would really enjoy learning more about what we are accomplishing at the grassroots level and how we are supporting our local fire and emergency services. I look forward to hearing from you to schedule your visit. You can also learn more about Fire Corps at www.firecorps.org and [insert your local programs web address if applicable].

Sincerely,

[Name]

[Title]