

Safety Policy

Volunteers are covered by the benefits of the City's workers' compensation insurance. Any volunteer injured due to performing volunteer duties must:

In case of non-emergency injuries:

- Report the injury to your immediate supervisor at once.
- Go to the City Occupational Health Nurse at the Sine Building (6829 N.58th Drive, Ste 102) if the injury occurs during normal daytime hours of operation (7 a.m. – 4 p.m., Monday – Friday).
- Go to Banner Thunderbird Occupational Health Clinic located at 5601 W Eugie Ave. suite 213 open between 7 a.m to 6 p.m., Monday – Friday, or Banner Good Samaritan Occupational Health Clinic at 1300 N. 12th St Suite 520 (24/7) if the injury occurs outside of normal daytime hours of operation. **You must notify the City Nurse on the next working day.** The phone number is (623) 930-2286.

In case of emergency injuries:

- Call 9-1-1.
- Report the injury to your immediate supervisor at once.
- Be transported by ambulance to the nearest hospital emergency room or appropriate emergency facility.
- See the City Nurse for a follow-up visit.

For further information contact the City's Worker's Compensation Analyst at (623) 930-2857.

Our Third Party Administrator for Workers' Compensation benefits is MATRIX Absence Management. Inform your healthcare provider that all bills, reports and authorization requests be directed to:

MATRIX Absence Management
11221 N. 28th Dr. #E-100
Phoenix, AZ 85029-5697
(602) 866-2333 phone
(602) 866-9707 fax