

APPENDIX E

SAMPLE DRUG AND ALCOHOL POLICY

Administrative Policy Regarding Drugs and Alcohol

No department member shall consume any intoxicating beverage or use any narcotic, controlled substance, or other toxic drug while on duty, except at the direction of a physician for the treatment of a disease or illness.

Department members who are taking any drug for the treatment of an illness that has side effects which could impair the member's mental or physical abilities shall notify the chief or duty officer before reporting for duty, and the chief or duty officer shall determine the member's fitness for duty.

No department member shall report for duty while under the influence of any intoxicating liquor, controlled substance, or intoxicating drug.

No department member shall report for duty with the odor of alcohol or other intoxicants on his/her breath or person.

While off duty, department members shall not drink any intoxicating beverage in uniform. (For the purposes of this section, a uniform is any clothing issued or provided by the department that identifies the wearer as a member of the department.)

No department member shall bring or keep or permit to be brought into any department building or vehicle any intoxicating beverage or narcotic drug or controlled substance, except as duty may require, as required by department practices and procedures, or as allowed by the chief or the chief's designee.